

**MINUTES OF MEETING
BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MONTICELLO
MAY 15, 2006**

The Board of Public Works and Safety of the City of Monticello, Indiana was held on May 15, 2006 in the Council Chambers of the City Building at 12:30PM. The meeting was called to order by Mayor Robert Fox and opened with the Pledge of Allegiance.

Roll call by Clerk Treasurer Rennatta Berkshire was answered by Boardmembers Robert Fox, Richard Cronch, William Smith. Attorney George Loy, absent.

There being no additions, deletions or corrections to the minutes of the regular meeting of May 15, 2006 a motion was made by Boardmember Cronch seconded by Boardmember Smith to approve the minutes as presented. Roll call vote: All aye.

Firefighter/EMT Resignation

Chief Logan said that Jason Conwell has submitted his letter of resignation as he will be serving in the United States Air Force. His last day of work is May 12, 2006. A motion was made by Boardmember Smith seconded by Boardmember Cronch to accept the resignation of Jason Conwell as part-time firefighter/EMT personnel. Roll call vote: all aye.

Hire Part-time Firefighter/EMT

Chief Logan recommends the hiring of Arulram Sriram to fill the position of part-time firefighter/EMT. Mr. Sriram currently resides in West Lafayette, is certified as a Basic EMT and has basic training as a firefighter. A motion was made by Boardmember Smith seconded by Boardmember Cronch to hire Arulram Sriram as a part-time firefighter/EMT effective at a future date after all record checks have been received and approved. Roll call vote: all aye.

Request to Close Fire Billing Office

Chief Logan said that closing the office on June 2, 2006 would allow both Fire Department secretaries to attend an educational seminar at Home Hospital. The seminar pertains to Medicaid/Medicare billing and will be beneficial to both of the secretaries as well as the department. A motion was made by Boardmember Cronch seconded by Boardmember Smith to close the Fire Department Billing Office on June 2, 2006 to allow both of the Fire Department secretaries to attend an educational seminar. Roll call vote: all aye.

Sidewalk Quotes

Responding to a request for sidewalk repair quotes from Superintendent Roberts were Mann Concrete Inc., Wrede & Sons Excavating Inc., and M.R. Louthain. Superintendent Roberts specified three (3) different projects as follows: *Project 2006-01*, Sidewalk on Maple Street on the East side from 535 Maple Street to 609 Maple Street (3,120 sq ft) and Sidewalk on South Illinois Street on the West side from 520 South Illinois Street to 558 South Illinois Street (2,100 sq ft); *Project 2006-02*, Sidewalk on South Bluff Street on the East Side from Ohio Street to 567 South Bluff Street (4,600 sq ft) and Sidewalk on South Illinois Street on the West side from West Ohio Street to 510 South Illinois Street (750 sq ft); *Project 2006-03*, Sidewalk on West Broadway on the North side from 402 West Broadway to Third Street and various areas (2,220 sq ft) and Sidewalk on North Illinois Street on the East side from St. Mary's Street to 431 North Illinois Street and various areas (960 sq ft). Clerk Treasurer Berkshire opened and read the quotes as follows:

	<u>Project 2006-01</u>	<u>Project 2006-02</u>	<u>Project 2006-03</u>	<u>Sq Ft</u>
M.R. Louthain	\$22,968.00	\$23,100.00	\$13,992.00	\$4.40
Wrede & Sons	\$20,671.20	\$20,790.00	\$12,592.80	\$3.96
Mann Concrete	\$20,044.80	\$20,544.00	\$12,211.20	\$3.84

Superintendent Roberts said that he is familiar with the work of each of the three and his recommendation is to accept the lowest quote from Mann Concrete for the three sidewalk projects for the 2006 year. A motion was made by Boardmember Cronch seconded by Boardmember Smith to accept the low quote from Mann Concrete Inc. contingent on review by Attorney Loy and a signed contract between the City and Mann Concrete. Roll call vote: all aye.

Hannum, Wagle, & Cline Supplemental Contract

Mayor Fox said he had received a proposal from Hannum, Wagle and Cline for supplemental services to their design contract for the Fisher Street intersection improvement. Specific services included are to revise Hazard Elimination Safety Study for submission to INDOT, initiate contact with INDOT officials and be available for coordination as required and to complete right-of-way coordination efforts to insure all federal requirements are met. The fee is for an hourly, not to exceed price of \$2,500. This will enable them to provide assistance to the City in obtaining additional funding to offset the rapidly increasing construction costs for this intersection upgrade. A motion was made by Boardmember Smith seconded by Boardmember Cronch to approve the proposed supplemental services to the current design contact with Hannum, Wagle and Cline at a not to exceed cost of \$2,500. Roll call vote: all aye.

Refuse Collection Bid Advertisement

A motion was made by Boardmember Smith seconded by Boardmember Cronch to advertise for bids for the refuse collection on a one (1), two (2), or three (3) year contract. Roll call vote: all aye.

There being no further business, meeting adjourned at 12:50pm.

Rennatta Berkshire, IAMC, CMC, MM1
Clerk Treasurer